

**THE ALLIANCE CIVIL SERVICE COMMISSION MEETING
TUESDAY, APRIL 21ST, 2026**

The Alliance Civil Service Commission met Second Floor, 504 East Main Street, Alliance, Ohio, on Tuesday, April 21st, 2026, at 12:30 P.M.

Members present: Renee Young, John Gross, Matt Mohr; Secretary: Candice Martin

Others present: Chief Hunt, Fire Inspector Chris Waffler

Young called the meeting to order at 12:30 p.m.

MINUTES: Mohr moves to approve minutes from the March 10th and March 24th, 2026 meeting. Gross seconds. All agree. Minutes approved.

CORRESPONDENCE: NTN testing for promotional exams email is discussed. Chief Hunt explains that we have a custom test from Clancy. We choose the books based on a list and Clancy also uses our SOP and Rules and Regulations. Semi-custom and custom through NTN is more expensive. He refers to the handout. Discussion on the topic ensues. Chief says he doesn't care in the end who does our testing, but he likes the ability in input.

NEW BUSINESS: Chief Hunt requests that the Commission look for dates for a new Fire Inspector Promotional exam if his current Fire Inspector passed to be his new Assistant Fire Chief.

Chief Hunt also discusses the Fire Lieutenant promotional that was cancelled due to not having sufficient competition. He explains the contractual requirement is 5 years before a fireman can sit for promotional exam. We have two that are eligible but do not want to sit for the exam. Chief Hunt requests that the Commission if possible lower the requirement to 4 years so that another candidate that is interested qualifies to take it. There is a tier system for firefighters now and there is a band of 1-3 and then 3-6. If we have to do it by band, he requests the 3-6. This is new in the CBA and we have never had a non-competitive promotional exam before. The CBA used to be 4 years, but the firefighters negotiated to 5 years for more experience in the department. In the language it used to be that Civil Service opens it to the rank below. He is not sure how that works now. Chief Hunt will send Martin the CBA section that speaks about it. The contract supersedes everything else he said. Mohr asks if the CBA mandates how many people have to sit in order for the test to be competitive? Chief Hunt believes it is ORC driven. Young replies that a conversation will have to be had with the law director.

Guest leaves 12:50pm

Gross moves to approve Fire Inspector promotional Invoice. Mohr seconds. All agree. Motion passes.

Gross moves to go into executive session. Young seconds. All agree. Executive session begins 1pm

EXECUTIVE SESSION: (1pm - 1:43pm)

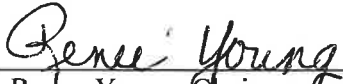
- Grade / Letters for APD NTN list / Certify results
- Grade Assistant Fire Chief Exam/ Letters/ Certify results

OLD BUSINESS: Update on Amendment to Civil Service rules. Martin posted notice. It is in the paper twice, posted online, and at the City Administration Bldg. and Courthouse.

OTHER BUSINESS: Discussion about getting in touch with the law director, Mr. Selwa. Law director's phone number and email given to Young. Issue not competitive test. Can we go down to 4 years for qualifying candidates? Call placed to Law Director, Mr. Selwa. No answer.

Hearing for the Amendment is scheduled for the same date as our next meeting.

There being no further business, Gross moves to adjourn. Young seconds. All agree. Meeting adjourned at 1:51 P.M. The next meeting will be a regular meeting scheduled for May 12th, 2026 at 12:30 to be held at the City Administration Building, Second Floor, 504 East Main Street, Alliance, Ohio.



Renee Young, Chairperson



Candice Martin, Secretary