

City of Alliance

Planning & Development Dept.

504 E. Main St.
Alliance, OH 44601
Phone: (330) 829-2235
Fax: (330) 821-9362

Exemption Request

Property Registration

(A separate request is required per Property)
Submit forms to 504 E. Main St., Alliance, OH 44601
along with documentation.

1. Property Information

Residential Commercial Industrial

Property Address: _____	Number of Units: _____
Description of Property: _____	Parcel No: _____

2. Owner/Agent Information:

Property Owner/Agent: _____
Contact Name: _____ Phone No.: _____
Address (No P.O. BOX): _____
City: _____ State: _____ Zip Code: _____

3. Condition/Status of Building:

<input type="checkbox"/> Utilities Shut Off	
<input type="checkbox"/> Gas	Date: _____
<input type="checkbox"/> Electric	Date: _____
<input type="checkbox"/> Water	Date: _____
<input type="checkbox"/> Winterized	Date: _____
<input type="checkbox"/> Secured	Date: _____

***Note:** Building must be properly secured according to Rules and Regulations

An exemption can only be granted by the Safety Service Director or his designee upon receiving a completed exemption request form. Requests for an exemption must be received within 10 calendar days of receiving notification to register. Please identify, for each property, the exemption that you are requesting. You are required to provide all supporting documentation to support your request for an exemption. All exemptions will be for a period of six (6) months from the date of approval.

You will be notified within 10 days whether or not your exemption has been approved. If it is not approved, you will be required to register within 30 days of notification. To obtain more information regarding the Vacant and/or Foreclosed Property Registry Ordinance, please visit the City's website at: www.cityofalliance.com.

4. Reason for Exemption:

Building is under active construction/renovation and has a valid building permit(s);

Building suffered fire damage;

Building is for sale and is listed with a licensed State of Ohio realtor;

Building is being actively marketed as a rental;

Owner is on an extended vacation or in an alternative living arrangement, *with the intention of re-occupying*;

Estate of a deceased owner in which the property is being actively probated or marketed for sale;

Other (explanation required): _____

By signing below, you hereby acknowledge that the information provided is complete and accurate. Also, in the event that this property remains vacant after the six (6) month exemption period, you acknowledge your responsibility to register the property as vacant or be subject to the penalties as they pertain to the Vacant and/or Foreclosed Property Registry Ordinance.

Applicant Signature: _____ Date: _____

Print Applicant Name: _____

Safety Service Director: _____ Date: _____

***** DO NOT MARK BELOW THIS LINE *****

Received By: _____ Date Received: _____

Exemption Approved By: _____

Exemption Denied By: _____ Date of Decision: _____

DOCUMENTATION PROVIDED:

- Copy of listing agreement with licensed real estate company
- Copy of valid building permit(s) issued by the City of Alliance Building Department
- Information on length of time structure will be vacant
- Other _____