

**Alliance City Board of Park Commissioners minutes for the Board Meeting held on  
September 13, 2018.**

The Alliance City Board of Park Commissioners met for their regular monthly meeting on September 13, 2018.

Board members present were Harry Paidas, Gary King and Jennifer Mastroianni

Staff members present were Kim Cox, Scott Davis, Kyle Grove, Mitch Kirby, Chris Zufall and Jennifer Baxter.

Harry Paidas declared a quorum present.

Harry Paidas made a motion to accept the minutes of the August 9, 2018 meeting.

Jennifer Mastroianni seconded the motion. Roll call vote was as follows:

Harry Paidas	Yes
Gary King	Yes
Jennifer Mastroianni	Yes

**Communications:**

- There were no letters addressed to the board,
- No memorandums
- No sub-committee meetings; the next meeting for Friends of The Park will be at Pancho's on Oct. 9, 2018 at noon. Gary King attended the last meeting to represent the Park Board.

**Administrative Reports:**

**Silver Park & Butler Rodman:**

- Chris Zufall reported that they cleaned up the square, lots of mowing & trimming. Fibar was installed at Cantine Mini Park and Mahoning Mini Park. Edged the sidewalks at Memorial and the Viaduct. Put together a new bench for the RCC. Closed & winterized the RCC. Started excavating for the miniature golf course.
- There has been a flooding issue for about two years during strong rainstorms since Potter's Creek new development; it floods the volleyball court and driveway. The concern now is that the RCC rental property's basement is getting flooded. The staff has been working with Curtis Bungard at city engineer's office to resolve the issue. The board asked if someone is living in the house. The renters have been there for about 7 to 8 years paying \$550 month + own utilities, the income goes to RCC. The renters take care of most of the needed repairs to the house.

**Cemetery:**

- Mitch Kirby reported he serviced nine Funerals since last meeting. Lots of mowing, trimming, picking up sticks, litter, emptying all trash

receptacles. Trimmed bushes, trees, pulled weeds out of flowerbeds. Backfilled six graves with fill dirt. Working on equipment maintenance repairs.

- The Mainwaring Chapel restoration is complete and open. The board asked if the raccoon issue was resolved, Mitch replied they closed the hole and they have been caught and destroyed. The carpet was professionally cleaned, all the walls scrubbed, repairs done and it is looking nice; he showed some pictures from his cellphone. The board asked what happens in the Chapel; he replied the family has an option to use it briefly in addition, and they will use it for final goodbyes before going to the graveside to witness the lowering of the vault. There is a procession to the Cemetery with the casket entering the Chapel and the family following behind, usually there for 20 to 30 minutes. We sometimes load the casket into the hearse and then the family leaves as we then proceed to the graveside for the burial. Some loved ones will follow to the graveside as well. A tent can be requested at the graveside instead of use of the Chapel. A few years ago, the staff updated the wall with drywall and painted it during the winter months. The Park Board will put it on their tour; they would like to see it.

#### **Athletic Fields- Recreation:**

- Scott Davis reported all the fall leagues have begun with Hot Stove baseball being their 1<sup>st</sup> year, H & G league (9-12yrs old) quite a few teams signed up, good turnout for 1<sup>st</sup> year and Soccer League all played at Butler Rodman, fast pitch softball at Earley's Hill Park and adult co-ed on Saturdays and men's leagues on Sundays playing at Silver Park.
- A.C.S.C purchased new soccer nets that we have installed on all the goals; Enviroscapes is currently fixing the lips & sodding the worn areas on Butler Rodman Field #1; which was paid for by the tournaments & travel teams. Received quotes for broadleaf application which kills the weeds and dandelions on the soccer fields & baseball fields at Butler Rodman, Silver Park & Earley's Hill. In 2019, we want to increase the grass quality, especially on the Soccer fields; they are in need of some attention, getting worn out pretty bad.
- Reached out to Hot Stove and A/M girls' softball presidents to create a list of items and/or projects they would like to work toward. Hoping for a good feedback.
- Harry Paidas has been meeting with a group of community leaders. They have been discussing a project that "would put Alliance on the map." So far, the discussions have centered on health, wellness and recreation. Some of the preliminary discussions have included enhancing existing playing fields.

#### **General Administration:**

- Kim Cox reported touch-a truck event is September 22, 10 a.m. at Butler Rodman, Super Service community Day is Saturday September 29, 10 a.m. at Butler Rodman, Fall

Festival is Sat. Oct. 20 at Silver Park. Volleyball league will be starting Oct 3 at 1<sup>st</sup> Christian Church, Yoga will be continuing in the fall at the RCC, no scheduled dates yet. Harry Paidas noticed a ballfield at the 1<sup>st</sup> Christian Church while he was on the trail and asked if we take care of it; we don't mow it but we do try to drag the fields as much as possible and they give us use of their gym facility for our programs at no extra fee. We do not use the field; Kim believes they would probably let us if needed.

- We have closed the Skate Park due to some damages and complaints we have received. We are waiting on a contractor to repair them; all the materials for the repairs have been delivered. Madison Park at Arch & Simpson received donations for tree plantings and tree removal, the City Parks has ownership of the land but the Madison family maintains the green space only. Working on project and equipment estimates for the 2019 budget, there was a staff meeting on Sept 12.
- Kim said financial approvals are made by the Board of Control as well as the Park Board; she stated the Park Board used to approve all the requests. Harry Paidas believes it is necessary to have both approvals with Park Board having first approval and then ultimately to the Board of Control. All requests for \$5,000 or more are to go through the Board of Control that consists of the Mayor & Safety Service Director.

**Public Hearing:**

- None

**Public Speaks:**

- Abby Honaker of the University Of Mount Union's Regula Center for Public Service spoke about a volunteer Community day of service on September 29 at 10 a.m., at Butler Rodman Park. She has been working with Lowe's and the Parks Department to put together projects, at no cost to the parks that would transform Butler Rodman Park. Abby expects to get more than 100 volunteers from Mount Union and the community to stain and repair building throughout the park as well as pour molds for a planned nine-hole miniature golf course. Abby, Kim and Lowes are also working on plans for a new building at Butler Rodman that would handle overflow from the cabin at Silver Park. Abby, Kim and a rep from Lowe's will present preliminary drawings at the Planning Commission meeting on September 19. Pending Planning Commission approval, Abby hopes to have another volunteer effort in the spring to help construct the new building. Currently, there is a lengthy waiting list for use of the log cabin at Silver Park.

Harry Paidas made a motion to waive the three readings required of a resolution, Gary King seconded and the motion carried unanimously.

**New Business:**

- **Resolution 1-2018: Butler Rodman Building Approval**

A discussion was held about the need for the building being proposed at Butler-Rodman Park. Initially, there was some doubt as to whether the building would get enough use. Kim responded that the Log Cabin has a waiting list for weekends, two years out for use and with the limited availability of the Robertson Youth Center, she believes a new meeting space for

families will be well-received and highly utilized. Further enhancements near the building such as bocce, cornhole and miniature golf will make this a highly desirable venue.

There was some concern about maintaining the building as well as plowing the area in the winter. With the passage of the levy, the Board and Kim anticipate the ability to hire more seasonal employees to handle the increase in maintenance. It was added that the venue will be relatively low maintenance. Since most of the materials are being donated and most of the labor will come from volunteers, there was sentiment that the project should move forward.

Jennifer Mastroianni moved to approve proceeding with the plans for the Lodge at Butler Rodman Park for presentation at the September Planning Commission meeting, Gary King seconded and the motion carried unanimously. Roll call vote was as follows:

Harry Paidas	Yes
Gary King	Yes
Jennifer Mastroianni	Yes

- **Adopting City Handbook for policy of Park Employees**

The Board asked Kim to present her recommendations to regarding the adopting of the City Handbook for City Park employees. Full-time employees would be grandfathered in with all the old / new policies and this would apply to mostly new hires.

Jennifer Mastroianni moved to adopt the city handbook for park employees. Gary King seconded and the motion carried unanimously. Roll call vote was as follows:

Harry Paidas	Yes
Gary King	Yes
Jennifer Mastroianni	Yes

- **Approve addition on Earley's Hill concession stand**

Kim showed a proposal from A/M girls' softball president, Aaron Cade for an addition to Earley's Hill concession stand. The discussion centered on making sure this project goes through proper channels with the City before construction begins. The board is making a conditional resolution to getting proper approval through the City Engineer and Planning.

Gary King moved conditional approval to the addition to the concession stand at Earley's Hill pending getting proper approval from the City Engineer and the City administration. Jennifer Mastroianni seconded and the motion carried unanimously. Roll call vote was as follows:

Harry Paidas	Yes
Gary King	Yes
Jennifer Mastroianni	Yes

**Old Business:**

- None

**Travel Requests:**

- Director Kimberly Cox- 2019 OPRA Conference, Sandusky, Ohio- \$1,076.00(estimate)  
Harry Paidas moved to authorize an amount not to exceed \$1,200 for Kim's attendance at the OPRA Conference. Gary King seconded and the motion carried unanimously. Roll call vote was as follows:

Harry Paidas            Yes  
Gary King                Yes  
Jennifer Mastroianni   Yes

**Disbursements:**

- Monthly financial statements will be distributed at Park Board meetings starting January, 2019

**Employment:**

- No new hires

**Other or Miscellaneous Business:**

- Kim received a very nice card, letter and pictures from Niki Mcilvain with Habitat Humanity thanking us for the use of the Log Cabin for their mortgage-burning event for a well-deserved family. She continued to say how thankful they are for all of our continued support.

**Adjournment:**

- Gary King moved to adjourn, Jennifer Mastroianni seconded and meeting was adjourned at 3:45pm

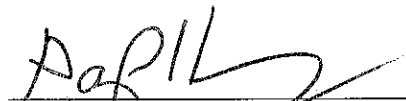
**Next Meeting:**

- Thursday, October 18, 2018 at 2:30 p.m.



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HARRY PAIDAS, President



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GARY KING, Vice President