

**THE ALLIANCE CIVIL SERVICE COMMISSION
SPECIAL MEETING THURSDAY, MARCH 23rd, 2023**

The Alliance Civil Service Commission met Second Floor Conference Room, 504 East Main Street, Alliance, Ohio, on Thursday, March 23rd, 2023, at 12:15 P.M.

Members present: Joyce Lamb, John Gross, Renee Young (present by phone); Secretary: Candice Martin

Others present: Troy Wilson (conference call representative with NTN), Captain Akenra X

Joyce Lamb called the meeting to order at 12:15 p.m.

MINUTES: N/A

CORRESPONDENCE:

- Patrolman Entry Level Examination Invoice- Clancy

NEW BUSINESS:

- **NTN conference call**

Captain X addresses the commission regarding the National Testing Network. He states that Barberton, Kent and Ravenna have similar populations to Alliance of around 25,000 people and they use NTN. According to the Chief in Kent they are easy to work with and they saw a boost in the number of applicants.

Lamb asks if that boost translated into new hires.

Captain X replies that he is unsure. He mentions that Massillon is also considering NTN for the same reasons we are.

Lamb states that this seems like a better option than what we have.

*****Troy Wilson with NTN conference call begins*****

Lamb asks Mr. Wilson what the next steps are to get started.

Mr. Wilson replies that a membership agreement will be needed. There is a 1-year annual membership fee: most likely \$500 for fire and \$500 for police.

There is open continuous hiring. Alliance will approve the posting. A client services representative will work with us. Once we are up and running, applicants will be able to send their info to us. Authorized/ approved people will have access to the secure site to reach out to candidates for interviewing etc.

Lamb asks if we will be able to get a hold of someone quickly if we have an issue.

Mr. Wilson says there is 24/7 support and Alliance will have full support from their testing centers.

Lamb asks if they work with civil service or departments.

Mr. Wilson replies both.

Gross asks about whether they have local representation or is everything out of Washington state.

Mr. Wilson replies that they have client service representatives all over Ohio. They are very familiar with Ohio. NTN has more clients in Ohio than any other state.

Gross asks if we will have a main contact.

Mr. Wilson replies that a representative with client services will be assigned to our account. We will be able to call them directly and not have to wait. They can help us virtually or over the phone. NTN also has a retired Ohio police chief that would possibly be able to visit in person if needed.

Gross asks how they collect candidates for us to consider.

Mr. Wilson replies that they recruit all over the USA. They have social networking and candidates can submit to any state. He adds that he suggests Alliance continue recruiting the way we have in the past and to add this. Most candidates will be regional. Some may be from surrounding states or military. They will need to want to work for you. Mr. Wilson also adds that they will look into recruiting in an area if suggested to do so.

Mr. Wilson further explains that all candidates will get an email of our job posting. They can then submit to us if they want to. There are 50,000 active candidates. Candidates can transfer their scores to us for a small fee.

Gross asks if a candidate calls what do we do to help them.

Mr. Wilson explains that we are to provide the network link. We explain that they need to sign up as a candidate and get their score sent to us. NTN also has verbiage that Alliance can put on a flyer that can be given to people that request information off the street.

Lamb moves to engage services of the National Testing Network for entry level police and fire testing. Gross seconds. All agree. Motion passes.

Martin to email Chief Griffith and Chief Hunt contact info.

Young asks how notices will go from now on for testing to announce an opening.

Lamb replies that we will not be posting anymore for entry level testing. We will have a

continuous list with people from NTN.

Young asks about the list expiration dates for the tests.

Captain X says tests are good for a year.

Lamb states that the Departments will keep track of the dates now probably not us.

Young asks if the departments will still need to reach out to us to certify candidates and to give points for residential, military, OPATA, etc.

Lamb states that tests aren't going to be competitive anymore. She explains that if NTN sends two candidates that meet the criteria it won't be up to Civil Service anymore. The police for example can just bring them both in for an interview and won't need our approval. It will be a much faster process for them.

Lamb mentions we will need to amend our rules to do away with entry level testing.

Martin asks how NTN test virtually or in person. She did not catch what Mr. Wilson said about that.

Lamb says they can test on their computers but he did say they had physical locations as well.

Captain X says there are physical testing centers in North Canton, Massillon, and Columbus he believes.

Captain X leaves 12:51pm

- **Patrolman Entry Level Examination Invoice- Clancy**

Young moves to approve invoice. Gross seconds. All agree. Motion passes.

OLD BUSINESS:

- **Chief of Police Promotional Exam discussed.**

Middle of May for posting is decided upon.

- **Certify results of the APD Entrance Exam**

Young moves to certify results. Gross seconds. All agree. Motion passes.

EXECUTIVE SESSION: N/A

OTHER BUSINESS: N/A

There being no further business. Lamb moves to adjourn. Young seconds. All agree. The meeting adjourned at 1: 20 P.M.

The next meeting will be a special meeting held at the City Administration Building, Second Floor Conference Room, 504 East Main Street, Alliance, Ohio tentatively scheduled for after April 27th, 2023 at 12:15.



Joyce Lamb, Chairperson



Candice Martin, Secretary