

**THE ALLIANCE CIVIL SERVICE COMMISSION
MEETING OF THURSDAY, JANUARY 18, 2018**

The Alliance Civil Service Commission met at the City Administration Building, Second Floor Conference Room, 504 East Main Street, Alliance, Ohio, on Thursday, January 18, 2018 at 12:15 P.M.

Members present: Joyce Lamb, Renee Young, John Gross and Secretary Gaylene Butch

Others present: Fire Chief Jason Hunt

MINUTES:

-John Gross moved that the minutes of the meeting held on Thursday, November 30, 2017, be approved as distributed. Renee Young seconded. Motion carried.

CORRESPONDENCE:

-Retirement letter from Gaylene Butch, Secretary of Civil Service Commission as of April 30, 2018.

NEW BUSINESS:

-Informed Civil Service Commission that the Annual Report would be prepared within the next few days.

-Renee Young made a motion that Joyce Lamb be appointed as Chairperson of the Civil Service Commission for 2018. John Gross seconded. Motion carried.

-Will send letter with certified list for Firefighter Entry Level Exam to Mike Dreger, Safety Service Director.

-Joyce Lamb made a motion to give the Secretary permission to buy office supplies that are needed for 2018.

OLD BUSINESS:

-Informed Civil Service Commission that I contacted Sara from Canton Civil Service Commission and she stated that they receive the certificates from candidates after the test is taken. She also stated that when they have candidates from another state, they make them get certified in the State of Ohio. It was decided that it was up to candidate to get certification.


Went into Executive Session at 12:17 P.M. regarding Personnel Matters. Came out of Executive Session at 12:26 P.M.

There being no further business, the meeting was adjourned at 12:30 P.M.

The next regular scheduled meeting will be held at the City Administration Building, Second Floor Conference Room, 504 East Main Street, Alliance, Ohio on Thursday, February 22, 2018.



Joyce Lamb, Chairperson



Secretary

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